

RULES FOR STUDENTS

- The driver is in full charge of the students and the bus. The driver's relationship with the students should be on the same plane as that of a teacher in the classroom. Bus transportation for students is *not entirely a right, but more like a privilege, conditioned upon courteous behavior and obedience to the established rules*. The safety of the bus and its passengers demands complete cooperation from the students. It shall be the duty of the driver to report to the school administrator the names of any students who persist in violating the rules and regulations. The district may find it necessary to temporarily withhold the privilege of riding on the bus from those students who fail to cooperate accordingly.
- Students shall obey all instructions from the school bus driver and authorized student monitors as needed to assure safety.
- Students must occupy the seat assigned to them, if seats are assigned, and must not stand in the aisle.
- The same courteous conduct as is expected in the classroom must be observed while on the bus. Ordinary conversation is permitted. *Loud and vulgar language is not permitted*.
- Students must refrain from unnecessary conversation with the driver. The driver's job requires full attention.
- Students must be on time at the designated bus stops; the bus cannot wait beyond its regular time schedule for tardy students. A time schedule will be available and must be followed.
- Students must not stand in the traffic lanes while waiting for the bus.
- Students will assist the driver in keeping the interior of the bus clean, sanitary, and in orderly condition. Students must not throw items on the floor or out of the windows of the bus.
- Students will not open or close the windows without the permission of the bus driver.
- Students must not, at any time, put hands, arms, or heads out of the bus windows.
- Students must not stand or move about inside the bus or try to get on or off while the bus is in motion.
- Students will immediately report to the driver any damage occurring to the bus.
- Students must follow the instructions of the driver when entering or leaving the bus, and when they must cross the road or highway.

- Students must follow the instructions of the driver to cross a road or highway, then cross promptly. *The crossing should be approximately 10 feet in FRONT of the bus, in FULL VIEW of the driver.*
- Students desiring to leave the bus at other than their designated bus stop **MUST PRESENT THE DRIVER WITH WRITTEN PERMISSION** from their parents/guardian.
- Students will be courteous to the driver, fellow students, and the general public.
- Students must ride their assigned bus to and from school with any changes to be approved by the Transportation Director.

INFRACTION IN BUS CONDUCT WILL RESULT IN THE FOLLOWING ADMINISTRATIVE ACTION:

- A. **First Infraction.** The completion of the bus conduct report will be considered the first infraction of student rules for conduct on the bus. The driver will discuss the violation and review the rules with the student. The transportation director will notify the parent/guardian about the first infraction and a copy of the bus conduct report will be sent to them.
- B. **Second Infraction.** The second bus conduct report that is completed will result in the student being suspended from all buses for two (2) school days. The transportation director will talk with the student and notify the parent/guardian of the suspension prior to the suspension and a copy of the bus conduct report will be sent to them.
- C. **Third Infraction.** Upon completion of a third bus conduct report, the student will be suspended from all buses for five (5) school days. The transportation director and building administrator will talk to the student about the suspension. The parent/guardian will be notified of the suspension prior to the suspension and a copy of the bus conduct report will be sent to them. Parents/guardians and their student will be asked to meet with the bus driver, transportation director and building administrator to see if a solution to the problem can be reached. If no contact is made with one of the above, the student will not be allowed to ride the bus.
- D. **Fourth Infraction.** Upon completion of the fourth bus conduct report, the student will be suspended from all buses for the remainder of the school year. The transportation director and building administrator will talk to the student about the suspension. The parent/guardian will be notified of the suspension prior to the suspension and a copy of the bus conduct report will be sent to them.

THE FOLLOWING INFRACTIONS MAY RESULT IN THE IMMEDIATE REVOKING OF A STUDENT'S BUS RIDING PRIVILEGE.

- 1. **Fighting:** Physical violence in an angry or quarrelsome manner with intent to harm another person.

2. Insubordination: Refusing to obey; failure to follow instructions or directions of a staff member; defiance; rebelliousness or lack of cooperation.
3. Profanity: Swearing; use of obscene, threatening or flagrantly disrespectful oral or written language; gestures.
4. Intimidation: Threatening attitude and/or sexual harassment of students and teacher/driver.
5. Destruction or Vandalism of Bus: Any act relating to the marking, cutting, tearing, breakage or other acts of general destruction of the bus.

Legal References: SDCL 13-32-2 (Physical force authorized)
 SDCL 13-32-5 (Injury to school property)

Adopted prior to 1976

Revisions: **1985**
 01/10/1994
 07/20/06
Reviewed: **05/13/2013**